

**TENANT INCOME CERTIFICATION (TIC)**  
**For Use with the Minneapolis Student IZ Program ONLY**

This Tenant Income Certification (TIC) is a legally-binding certification of household income eligibility and unit gross rent for a designated housing unit in the Minneapolis Student IZ Program. Providing false, misleading, or incomplete information or representations constitutes an act of fraud and may result in termination of the lease agreement. This form is to be completed and signed by the owner or an authorized representative and must be signed by all adult household members.

☐ Initial Certification      ☐ Recertification      ☐ Other: \_\_\_\_\_

Effective Date (MM-DD-YYYY): \_\_\_\_\_ Move-In Date (MM-DD-YYYY): \_\_\_\_\_

**PART I – DEVELOPMENT DATA**

Property Name: \_\_\_\_\_

Address: \_\_\_\_\_

Bedroom/Unit Number: \_\_\_\_\_ # Bedrooms: \_\_\_\_\_

**PART II – HOUSEHOLD COMPOSITION**

List all persons who will be living in the unit; if adding a member to an existing resident household, only include the information for the person being added. Additional screening information may be requested separately.

| Member Number | Member's Full Legal Name | Relationship to Head of Household <sup>1</sup> | Date of Birth (MM/DD/YYYY) | Is this person a student <sup>2</sup> ? (Yes/No) |
|---------------|--------------------------|------------------------------------------------|----------------------------|--------------------------------------------------|
| 1             |                          | Head of Household                              |                            |                                                  |
| 2             |                          |                                                |                            |                                                  |
| 3             |                          |                                                |                            |                                                  |
| 4             |                          |                                                |                            |                                                  |

**PART III – DETERMINATION OF INCOME ELIGIBILITY**

To qualify for the Minneapolis Student IZ program, each applicant must income qualify. Is each individual member of the household Pell Grant eligible? (If yes, provide required verification.)

☐ Yes      If Yes, 1) Verification source: ☐ FASFA      ☐ Other: \_\_\_\_\_

2) Received Approval from City\*: ☐ Yes      ☐ No

*\* Pell Grant eligibility must be approved by City to lease Student IZ bedroom/unit*

☐ No      If No, contact AHC; owner must include all income and assets verification documentation.

<sup>1</sup> List co-head, spouse, adult co-tenant, child/dependent, foster, live-in aide, or other (describe).

<sup>2</sup> List yes if the member has been or will be a full or part-time student during this calendar year or the next. This includes public and private elementary, junior and senior high, college, university, technical, trade, and mechanical schools. This does not include on-the-job training courses.

**PART IV – HOUSEHOLD CERTIFICATION & SIGNATURES**

The information on this form will be used to determine income eligibility. I/we have provided for each person(s) set forth in Part II acceptable verification and approval of Pell Grant eligibility. I/we agree to notify the landlord immediately upon any member of the household moving out of the unit or any new member moving in.

Under penalties of perjury, I/we certify that the information presented in this Certification is true and accurate to the best of my/our knowledge and belief. The undersigned further understands that providing false representations herein constitutes an act of fraud. False, misleading or incomplete information may result in the termination of the lease agreement.

\_\_\_\_\_  
Applicant/Resident Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant/Resident Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant/Resident Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant/Resident Signature

\_\_\_\_\_  
Date

**PART V – RENT AND PROGRAM**

1. Tenant Paid Monthly Rent: \$ \_\_\_\_\_

Does the applicant receive Rent Assistance?

2. Monthly Utility Allowance: \$ \_\_\_\_\_

☐ Yes ☐ No

3. Other Non-Optional Charges: \$ \_\_\_\_\_

Source of any Rent Assistance: \_\_\_\_\_

**GROSS MONTHLY RENT FOR UNIT: \$ \_\_\_\_\_**  
(Sum of 1, 2, and 3 above)

Amount of any Rent Assistance: \$ \_\_\_\_\_

**MAXIMUM MINNEAPOLIS IZ RENT LIMIT: \$ \_\_\_\_\_**

(If Gross Monthly Rent is above this amount, the bedroom/unit will not qualify for the Student IZ program)

Bedroom/Unit meets Minneapolis IZ Restriction at: ☐ 60% ☐ 50% ☐ 30% ☐ Other: \_\_\_\_\_

**PART VI – SIGNATURE OF OWNER/REPRESENTATIVE**

Based on the representations herein and upon the proof and documentation required to be submitted, the individual(s) named in Part II of this Tenant Income Certification is/are eligible under the provisions of the Minneapolis IZ Program and the Land Use Restriction Agreement (if applicable), to live in a bedroom/unit in this Project.

\_\_\_\_\_  
Signature of Owner/Representative

\_\_\_\_\_  
Date